



ROCK RIVER LIBRARY DISTRICT BOARD MEETING

SECRETARY NOTES

806 1st Avenue, Silvis, IL 61282

June 17, 2026, at 6:30 PM

Present: Pat Held (President), Joanne Riedi (Vice President), Stacy Bawden (Treasurer), Julie Black (Secretary), Pam Bragg, Amy Fry (Library Director)

Absent: Carole Karenke, New board member (Darcene Sutton)

1. Call to Order: Pat Held called the meeting to order at 6:30 p.m.

2. Public Comment: None

3. Swearing in (Darene Sutton): Moved to the next meeting

4. Approval of Minutes.

A motion was made to approve the May 20th, 2026, Regular Board Meeting minutes as presented.

A motion was made by Julie and seconded by Stacy to approve the May 20th minutes.

After the motion was moved and seconded, Pat opened the floor up for discussion.

The motion was approved unanimously, and the May 20th, 2026, Regular Board Meeting minutes were adopted.

5. Treasurer's Report: No additional bills were presented.

A motion was made to approve the June 17th, 2026, Treasurer's Report as presented.

A motion was made by Julie and seconded by Stacy to approve the May 20th minutes.

After the motion was moved and seconded, Pat opened the floor up for discussion.

The motion was approved unanimously, and the June 17th, 2026, Treasurer's Report was adopted.

6. Director's Report

a. Library Happenings

i. Building Maintenance/Projects

1. Website: Amy is working on the website. She will update the board as it progresses.

2. Community Survey (Library Programming): The library asked the community to participate in a survey to help better evaluate programming needs. The survey was available online and in a physical version at the library. To increase participation, patrons who completed the survey were entered to win a \$20 Amazon gift card. Responses were collected and compiled into a report. Amy presented the board with the survey. She asked the trustees to review it before the next meeting for further discussion.

3. Strategic Plan: Amy is meeting with Rachel next Friday to continue working on the Evaluation Plan and the Activity Plan. Beginning in July, a Strategic Plan Update will be presented to the board bi-monthly.
4. Rock Island County Regional Office of Education [RIROE] Award: The Silvis Library was presented with the 2025-26 Outstanding Volunteer Award. President Katy Henderson accepted the award on behalf of the library board and staff.
5. Kiwanis Club Presentation: Amy presented to the Kiwanis Club on May 18th. She discussed the Strategic Plan and Summer Reading.

ii. Programming

1. Touch A Truck: The library had a table, and about 100 people stopped by.
2. Summer Reading 2026: Plant A Seed, Read – The 2026 iREAD summer reading theme is "Plant a Seed, Read," a farm-to-table concept that compares nourishing the body with food to nourishing the mind with stories. It focuses on gardening, agriculture, and community, with programs for all ages. Programming will explore topics like pollination, local, sustainable food sources, and environmental stewardship. Possible programs include outdoor storytimes, planting workshops, flower arranging, fresh fruit/vegetable exchange, and STEAM activities focused on sustainability. The all-ages event will run from June 1st through July 30th.
3. 2026 Bingo Fundraiser: Donation letters have been sent out. The library would like to have the fundraiser in November, date TBD.

iii. Personnel

1. Quarterly Staff Development Day: Amy, Rachel, Cassie, Minda, Catalina, Connie, and Alyssa attended the Staff Development Day. They went over the Summer Reading Program that started on June 1st.
2. ALA Annual Conference & Exhibition: The annual ALA Conference is the largest library event in the world, bringing together thousands of library professionals to celebrate, learn, and strategize for the future. In 2026, the conference will be held from June 25-29 in Chicago and marks the association's 150th anniversary. The event will feature educational programming, the extensive "Library Marketplace," and special sessions focused on the impact of libraries over the past and next 150 years. Amy, Rachel, Catalina, and Minda will all attend. Half of the cost is covered by the library budget. The remainder is being covered by a monetary donation from the Lowell N Johnson Foundation. Please note, the library will be open fewer hours/days this week because half of the staff will be at the conference.
3. Staff Paid Time Off (PTO): Amy discussed her upcoming personal time off.
4. Staff/Trustee Contact Sheet: The Staff/Trustee Contact Sheet is being updated. If you have not given a photo for this previously or would like to have it replaced with a newer photo, please email them to me by the end of this month.

b. Annual Reports

- i. Per Capita Grant 2025-26 Award Letter: Amy presented a copy of the award letter. The Rock River Library District was awarded \$5,746.00.
 - ii. Illinois Public Library Annual Report (IPLAR) Status:
 - 1. For municipal libraries, including the Silvis Public Library, the deadline to complete the Illinois Public Library Annual Report is 60 days after the expiration of the fiscal year (July 1, 2026).
 - 2. For district libraries, including the Rock River Library District, the deadline to complete the Illinois Public Library Annual Report is September 1st of each year, a report shall be filed with the Illinois State Librarian.
 - iii. Per Capita 2026-27 Requirements:
 - 1. Eligibility – To be eligible, libraries must provide library services that either meet or show progress toward meeting the Illinois Public Library Standards, adopt the American Library Association’s Library Bill of Rights, and complete the most recent Illinois Public Library Annual Report (IPLAR).
 - 2. Application - The library will need to explain the library’s progress toward meeting the Illinois Public Library Standards. The application must include standards. The applicant must submit an application that meets the eligibility requirements, Certification of Compliance, and Expenditure Report.
- c. Documents Filed
 - i. Elected officers list: After approval tonight, this will be sent to the County and IL State Library – due July 1st.
 - ii. Ordinance 26-01 (meeting dates): This will be sent to the county after approval tonight – due July 1st.
 - iii. Publish public hearing: The date of the Budget & Appropriations meeting MUST be published at least 30 days prior to the meeting. This will be done after the meeting date is approved this evening.
- d. FOIA/OMA (Director):
 - i. Freedom of Information Act (FOIA) Training: The library director is required to complete this training annually. Amy will complete her FOIA training this month.
 - ii. Open Meetings Act (OMA) Training: The library director is required to complete this annually. Amy will complete her OMA training this month.
- e. Trustee Facts File (Chapter 6: Intellectual Freedom): This chapter discusses: material selection, material challenges, internet access, filtering software, the Children’s Internet Protection Act, and Patron’s Right to Privacy.

7. OMA Training (Darcene Sutton): Moved to next meeting

8. Trustee OMA Certification (Darcene Sutton): Moved to next meeting.

9. Unfinished Business

- a. Discuss Bi-annual Review of Closed Session Minutes: The library may review closed session minutes annually.

- b. Election of Officers: Per the discussion at the May meeting, Pat Held will run for President, Joanne Riedl for Vice-President, Julie Black for Secretary, and Stacy Bawden as Treasurer. A motion was made to elect the proposed officers.

A motion was made by Julie and seconded by Joanne to approve the officers by acclamation.

After the motion was moved and seconded, Pat opened the floor up to discussion.

There are five votes in the affirmative and zero votes in the negative. There was a majority vote in the affirmative, and the proposed officers were elected.

- c. APPROVE - RRLD Contract with Silvis - The service contract with Silvis Public Library was presented.

A motion to accept the FY26-27 Silvis Library Contract was made.

A motion was made by Joanne and seconded by Julie to approve the contract.

After the motion was moved and seconded, Pat opened the floor up to discussion.

There were five votes in the affirmative and zero votes in the negative. There was a majority vote in the affirmative and the *FY26-27 Contract with Silvis* was approved.

- d. Ordinance 26-01 (Meeting Dates & Times) – Amy presented the proposed Ordinance 26-01. A motion to accept Ordinance 26-01 was made.

A motion was made by Joanne and seconded by Julie to approve the Ordinance as presented.

After the motion was moved and seconded, Pat opened the floor up to discussion. Amy explained to the board that the June meeting cannot be held on the second Wednesday, due to the publication requirement for the B&A meeting. The meeting must be published at least 30 days before the meeting. Amy suggested moving the meeting to June 29th. Going forward, she proposed that we vote on the Meeting Dates in May and move the July meeting to August to avoid any conflict with the publication requirement.

There are five votes in the affirmative and zero votes in the negative. There was a majority vote in the affirmative, and *Ordinance 26-01 (Meeting Dates)* was approved.

- e. Ordinance 26-02 (Tentative Budget & Appropriation) - Amy presented a draft of the Tentative Budget & Appropriations for FY26-27. A motion to *POST* the Tentative Budget & Appropriations was made.

A motion was made by Julie and seconded by Joanne to approve Ordinance 26-02.

After the motion was moved and seconded, Pat opened the floor up to discussion.

There were five votes in the affirmative and zero votes in the negative. There was a majority vote in the affirmative, and the motion to *POST Ordinance 26-02 (Tentative Budget & Appropriations)* was approved.

- f. Approve – Payments to Silvis: A motion was made to pay the Silvis Public Library - No amount was needed at this time.

10. New Business

- a. Budget & Appropriations Public Hearing Date: The date of the meeting MUST be published at least 30 days before the meeting. July 29th at 6:15 pm (before the regularly scheduled Board Meeting) was suggested by Amy. A motion to have the Public Hearing on July 29th at 6:15 pm was made.

A motion was made by Julie and seconded by Stacy to approve the Budget and Appropriations Meeting date and time.

After the motion was moved and seconded, Pat opened the floor up to discussion.

There are five votes in the affirmative and zero votes in the negative. There was a majority vote in the affirmative, and the July 29th, 6:15 pm Budget & Appropriations Public Hearing Date was approved.

- b. Library Wishes: Amy would like to ask the Rock River Board to fund the purchase of books for the 2027 SRP program. This will be discussed further at a later meeting.

11. Items to be placed on next meeting's agenda:

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| <ul style="list-style-type: none">a. Swearing In (Darcene Sutton)b. Director's Reviewc. Library Happeningsd. Annual Reports (IPLAR Status)e. Documents Filed<ul style="list-style-type: none">i. Elected officers list: Sent to the County and IL State Library by due date.ii. Ordinance 26-01 (meeting dates): Sent to the county by due date.iii. Publish public hearing: The date of the meeting MUST be published at least 30 days prior to the meeting. Proof of Publication of the Public Hearing for Budget & Appropriations was sent to the County Clerk's Office.iv. A scan of the completed 23-02 will be sent to Rock Island County within 30 days of approval. | <ul style="list-style-type: none">v. 26-02 will be published, without the appropriations column, within 30 days of approval.vi. Proof of Publication will be sent to Rock Island County within 30 days of publication.f. FOIA/OMA Training (Amy)g. Trustee Facts File (Chapter 7)h. Trustee Orientation (Darcene Sutton)i. OMA Training (Darcene Sutton)j. Adopt Ordinance 26-02 (Budget & Appropriations)k. Discuss 26-03 Tax Levyl. Discuss Truth in Taxationm. Discuss Treasurer's Financial Statement (26-04)n. Closed Session Minutes – Reviewo. Library Wishes – Discuss SRP 2027 book needs |
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It was moved by Julie to adjourn at 6:57 pm.

Respectfully submitted,

Julie Black, Secretary

Rock River Library Board

Public Hearing July 29th, 6:15 pm
NEXT Board Meeting: Wednesday, July 29th, 2026, 6:30 PM