

1. Call to Order: Marigrace Alonso called the meeting to order at 6:07 pm.
2. Roll Call:
Present: Marigrace Alonso, Crystal McCaw, Alex Turkmani, Teresa Cervantes, Deb Berglund, Dee Nelson, Beth Tepen
Absent: Joyce Sensabaugh, Vikki Wright
Staff: Amy Fry

3. Public Comment: NONE

4. Consent Agenda

- a. A motion was made to approve the Consent Agenda as presented.

Motion: Deb Berglund Second: Alex Turkmani

After the motion was moved and seconded, Marigrace opened the floor up to discussion.

The Board Secretary, Crystal McCaw, requested a Roll Call Vote, ending with the Board President.

Crystal McCaw – Yes
Dee Nelson – Yes
Deb Berglund – Yes
Joyce Sensabaugh – Absent
Vikki Wright – Absent
Teresa Cervantes – Yes

Beth Tepen – Yes
Alex Turkmani – Yes
Marigrace Alonso – Yes

There are 7 votes in the affirmative and 0 votes in the negative. There is a two-thirds vote in the affirmative and the *Consent Agenda* is adopted.

5. Director's Monthly Report:

- a. September 2020 Circulation Statistics – E-material checkouts are up 65.2% from September 2019 (from 221 to 365). The number of website visitors was up 29% from September 2019 (1837 to 2370).
- b. September 2020 Programming Statistics – We did very little programming last month - so that the staff could continue to spend their time boxing up materials for the new shelving's arrival.
- c. COVID-19 Closing – Update
 - No Changes
- d. Parking Lot Update – The portion of the parking lot directly behind the library was completed on October 8th. The City is waiting to make sure the area does not puddle when it rains before the lines are painted. Amy will update the Board again at the next meeting.
- e. Library Remodel – Remodel is in full swing. The library will be closed until Monday, October 19th.

6. Friends Monthly Report – The Friends meet virtually last month. They sponsored virtual storytimes.

7. UNFINISHED BUSINESS:

2021 Per Capita Grant Requirements – This year's requirement will be to have each board member read *Serving Our Public 4.0* on their own and then review the chapter checklists and Appendices as a group with the library director. The Grant application will include the checklists and will need to be completed. Amy emailed the checklists and Appendices to the board members today. They will be reviewed at the November meeting.

- a. Serving Our Public 4.0 – This will be discussed at the November meeting.

b. Vacation Rollovers

A motion was made to approve the Vacation Rollover Resolution as presented.

Motion: Alex Turkmani Second: Dee Nelson

After the motion was moved and seconded, Marigrace opened the floor up to discussion.

The Board Secretary, Crystal McCaw, requested a Roll Call Vote, ending with the Board President.

Crystal McCaw – Yes
Dee Nelson – Yes
Deb Berglund – Yes
Joyce Sensabaugh – Absent
Vikki Wright – Absent
Teresa Cervantes – Yes

Beth Tepen – Yes
Alex Turkmani – Yes
Marigrace Alonso –Yes

There are 7 votes in the affirmative and 0 votes in the negative. There is a two-thirds vote in the affirmative and the *Vacation Rollover Resolution* was adopted.

8. NEW BUSINESS:

a. Job Descriptions – Amy will present these for review over the next few months.

9. Library Wishes

- Library Wishes
 - Sonic Wall – Jason (tech support) would like to switch to a much more user-friendly software. The new software would also include an additional wifi access point – which is needed for the Programming Room. The maintenance costs associated with the new product will be very similar to Sonic Wall – Jason is still gathering final price points. This will be presented again at the November meeting.

10. Items to be placed on next month's agenda

- COVID-19 Reopening Update
- Serving Our Public 4.0
- Review – Job Descriptions
- Sonic Wall
- Remodel Update
- Winter Reading Discussion
- Budget Committee
 - i. Members
 - ii. Meeting Date

11. The meeting adjourned at: 6:26 pm.

Respectfully Submitted, Crystal McCaw