

ROCK RIVER LIBRARY DISTRICT - BOARD MEETING

Electronic Meeting

Wednesday, September 16, 2020 at 6:30 p.m.

Minutes

Present: Pat Held (President), Joanne Riedi (Vice President), Stacy Bawden (Treasurer), Julie Black (Secretary), Pam Bragg, Linda Johnson, and Susan, Assistant Library Director

Absent Carole Karenkeand, Amy Fry

1. Call to Order – Meeting called to order at 6:40 by Pat Held

2. Public Comment: - None

3. Approval of Minutes.

A motion was made to approve the May 2020 minutes as presented.

Motion: was made by Julie and seconded by Joanne

After the motion was moved and seconded, Pat opened the floor up to discussion.

The Board Secretary, Julie Black, requested a Roll Call Vote, ending with the Board President.

Carole Karenke – absent

Pam Bragg – yes

Julie Black – yes

Linda Johnson – yes

Stacy Bawden – yes

Pat Held – yes

Joanne Riedl – yes

There are six votes in the affirmative and zero votes in the negative. This is a unanimous vote and the May July minutes are adopted.

4. Treasurer’s Report:

There were no bills presented. Stacy mentioned that there was a correction to the report. Stacy emailed out the corrected report.

A motion was made to approve the Treasurer’s Report as presented.

Motion: was made by Julie to approve the corrected report and seconded by Joanne.

After the motion was moved and seconded, Pat opened the floor up to

discussion. Amy clarified about the change that was made in the by interest is being collected and reported to use.

The Board Secretary, Julie Black, requested a Roll Call Vote, ending with the Board President.

Carole Karenke – absent

Joanne Riedl – yes

Julie Black – yes

Pam Bragg – yes

Stacy Bawden – yes

Linda Johnson – yes

Pat Held – yes

There are six votes in the affirmative and zero votes in the negative. This is a unanimous vote and the Treasure's Report was approved.

5. DIRECTOR'S REPORT

- a. FOIA & OMA Certification (Library Director) – Amy has completed her annual FOIA & OMA training.
- b. Summer Reading Statistics: A total of 276 people participated. 75 made it to the halfway point (in reading requirements). 48 completed the reading requirements. – There was a problem entering the information. How does this compare to last year's numbers?
- c. Remodeling Project – The project is still on schedule to be completed in October.

6. Unfinished Business

- a. IPLAR (Illinois Public Library Annual Report) Status – Amy submitted this year's IPLAR on August 25th.
- b. Per Capita Grant 2021 Requirements - Per Capita Grant Requirements for 2021 are still have not been posted.
- c. Serving the Public 4.0 – Amy sent every board member a digital copy. She asks that the board read through it prior to the meeting. The Board discussed Serving the Public and how it pertains to our contract library. Everyone in attendance had read this information except Julie. Stacy sent her a new copy to read.
- d. Ordinance 20-04 (Tax Levy) - The Tax Levy was discussed. Due to COVID-19, Rock Island Count has not sent out the Tentative Evaluation number that is needed to calculate the Tax Levy. They do not expect to have that until October. When the number is available, **the board will call a meeting to discuss on a later date.**
- e. Truth in Taxation – This cannot be determined until the Tentative Valuation numbers are available. **This will be discussed again at the next meeting.**
- f. Ordinance 20-05 (Treasurer's Financial Report) - A motion was made to approve the Treasurer's Financial Report as presented. A motion was made by Julie and seconded by Joanne. After the motion was moved and seconded, Pat opened the floor up to discussion.

The Board Secretary, Julie Black, requested a Roll Call Vote, ending with the Board President

Carole Karenke – absent	Pam Bragg – yes
Julie Black – yes	Linda Johnson – yes
Stacy Bawden – yes	Pat Held –yes
Joanne Riedl – yes	

There are six in the affirmative and zero votes in the negative. There is a two-thirds vote in the affirmative and Ordinance 20-05 was approved.

7. New Business

- a. AFR/library district requirements - Due to the changes in auditing requirements, Amy now needs the board to approve the AFR before she submits it. This will be done at our October meeting.
- b. Donations to Schools – This will be voted on at the October meeting. It was discussed about asking the schools for a wish list. We could also ask them what they spend the money on. **Please bring in a copy of the letter that was sent with the class to the next meeting.**
- c. Treasurer to Pay Winter Bills – This will be voted on at the October Meeting.
- d. Library Wishes –
 - Rock River Mailing - Amy is still uncertain when would be the best time to do a mailing. She does not anticipate the library having full services again until 2021 – post COVID. This will be discussed further at the next meeting.
 - Juvenile Collection Development – The library has asked Rock River for funding to fill in missing books in Juvenile Series. The total is 995 books at \$3,639.96. Linda donated a box of book to the library. It was very appreciated. This will be voted on at the next meeting

8. Items to be placed on next meeting’s agenda

- Adopt Tax Levy
- Truth and Taxation
- Unclaimed Property Report
- Annual Financial Report
- School Donations
- Rock River Mailing & Juvenile Collection Development
- Payments to Silvis
- Treasurer to Pay Winter Bills
- Director’s Annual Review
- Library Wish List
- Last year the board awarded money to Amy for all her help with the board. Would we like to do that again this year?

9. It was moved to adjourn by Julie and seconded by Pam. Meeting adjourned at 6:55 p.m.

NEXT Board Meeting October 21st, 2020 - 6:30pm