

# **ROCK RIVER LIBRARY DISTRICT - BOARD MEETING**

## **Electronic Meeting**

Wednesday, May 20, 2020 at 6:30 p.m.

### Minutes

Present: Pat Held (President), Stacy Bawden (Treasurer), Julie Black (Secretary), Pam Bragg, Joanne Riedl, Linda Johnson, and Amy Fry, Library Director

Absent Carole Karenke

1. Call to Order – Meeting called to order at 6:40 by Pat Held
2. Public Comment: - None
3. Approval of Minutes. – A motion was made by Stacy and seconded by Pam. It was approved unanimously.
4. Treasurer’s Report: A motion was made by Pam and seconded by Joanne. The motion was approved unanimously.

### 5. DIRECTOR’S REPORT

a. Per Capita Grant Status: Due to the COVID-19 closing, the State Library has not yet sent out Per Capita Grant Awards Letters or unveiled the 2021 Per Capita Grant requirements. Amy will bring this information to the board as soon as it becomes available to her. Amy also noted that the release of the most recent edition of the Illinois library standards, “Serving the Public 4.0” has been pushed back to a date to be determined later.

b. COVID-19 Closing: Plans are fluid, based on public health guidelines and access to PPE materials. Currently the library intends to begin curbside service June 15<sup>th</sup>. The hope is that the library building may be open, on an extremely limited capacity, to the public in July. People will use the online catalogue to request books and will be called when books are ready to be picked up.

c. Summer Reading 2020: This year's program has been completely revamped to comply with social distancing guidelines. Registration will be a drive-thru event (June 13<sup>th</sup> 9a-12p & 2p-5p). Reading logs have gone virtual, through the Readerzone app.

Programming will all be held virtually. Staff will provide LIVE Facebook events and the library has purchased a series of videos by paid performers. Patrons will be asked ages of children and bags will be given for that age.

d. OMA Certification: The library director is required to complete OMA training annually. Amy is up to date on this requirement.

## 6. Unfinished Business

a. Election of Officers – Per the discussion at the April meeting, Pat Held agreed to run for President, Joanne Riedel agreed to run for Vice-President, Julie Black as Secretary, and Stacy Bawden as Treasurer – This was moved by Julie and seconded by Joanne – motion passed.

b. RRLD Contract with Silvis – The service contract with Silvis Public Library was presented. A motion to accept the FY20-21 Silvis Library Contract was made by Joanne and seconded by Julie. The motion passed.

c. Ordinance 20-01 (Meeting Dates and times) – Amy presented the proposed Ordinance 20-01. A motion to accept Ordinance 20-21, as presented, was made by Julie and seconded by Joann. The motion passed.

d. Ordinance 20-02 (Tentative Budget and Appropriations) – Amy presented a draft of the Tentative Budget & Appropriations for FY20-21. As mentioned at the April meeting, the Per Capita award letter has not been received yet. Amy used the same award number as last year a placeholder. Per Capita Grant numbers are based off the current census number from our service area and, therefore, should stay the same. A motion to POST the Tentative Budget & Appropriations was made by Julie and seconded by Linda. The motion to post the Tentative Budget & Appropriation passed.

7. New Business

a. Budget & Appropriations Public Hearing Date – The date of the meeting MUST be published at least 30 days prior to the meeting. July 15th at 6:15pm (prior to the regularly scheduled Board Meeting) was suggested by Amy. A motion to have the Public Hearing on July 15th at 6:15 pm was made by Joann and seconded by Stacy. The motion passed.

b. Library Wishes – Amy intends to look in to cost of mailings for both the Silvis Public Library service area and the Rock River Library District service area. However, due to the uncertain date of re-opening and the possibility of having to limit services and hours for a large portion of 2020, Amy believes mailings likely will not be possible until 2021.

8. Items to be placed on next meeting's agenda

Discuss Per Capita Requirements

Trustee training – short take video – if back in building

IPLAR status

Adopt Ordinance 20-02 Budget & Appropriation – Public hearing before meeting

Discuss 20-04 Tax Levy

Discuss Truth in Taxation

Discuss 20-05 (Treasurer's Financial Statement)

9. Adjournment at 6:58 P.M. Moved by Julie/Joann

**NEXT Regular Board Meeting for Rock River Library District**

**Wednesday, July 15th, 2020**

**Public Hearing at 6:15 P.M.**

**Followed by Board Meeting at 6:30 PM**