

## **ROCK RIVER LIBRARY DISTRICT – Board Meeting**

Location: 806 1<sup>st</sup> Avenue, Silvis, IL 61282

September 19, 2018 at 6:30 PM

### Minutes

Present: Pat Held, President, Carole Karenke, V.P., Stacy Bawden, Treasurer, Julie Black, Secretary, Pam Bragg, Joanne Riedl

Staff: Amy Fry – Library Director

Meeting called to order by Pat at 6:30 PM

There was no one present for public comment

Approval of Minutes from previous meeting: It was moved by Julie and seconded by Stacy- unanimous approval

Approval of Treasurer's report: it was moved by Julie and seconded by Stacy – unanimous approval.

#### Director's Report:

- eBook Statistics – Amy reported that eBooks continue to be very popular. There was a large improvement in check out numbers.
- IPLAR Status – This annual report was submitted on August 16<sup>th</sup> - although it was actually due on Sept. 1.
- Documents Filed with County Clerk's Office and other Necessary Locations – Those documents include the list of RRLD of trustees, RRLD elected officers, Ordinances 18-01, 18-02 and 18-03
- OMA Certifications needed - Mary Snook still needs to complete this. All other board members have completed this.

#### Unfinished Business:

- AFR/library district auditing requirements – This annual report is due on Dec. 27, 2018. The library director is working on it and will report to the board at the October meeting.
- Per Capita Grant Application Requirements, 2019 – All members of the board have viewed this information.
- Ordinance 18-04, Tax Levy – This information was detailed by JoAnn to the board. This will be voted on at the October meeting.
- IPLAR's Secretary's Audit- online – Was signed by Pat and Carole
- Truth in Taxation was discussed
- Approve Ordinance 18-05 Treasurer Financial Report was review and voted on It was moved by Julie and seconded by Carole to approve. It was approved unanimously.
- Election packets were distributed to board members so members could run for the 2019 election. All papers need to be returned to the library director preferably by the October meeting.

#### New Business

- Public Hearing Procedures – Samples were given to members and reviewed

- Rewrite of Library History – JoAnn has updated this history and reviewed it with us
- Library Wishes – There are none at this time.

#### Items for the Next Board Meeting

- Approve Ordinance 18-04, Tax Levy
- Unclaimed Property Report Status
- Annual Financial Report Status
- School Donations
- Funding for Summer Reading Programs
- Funding for eRead Illinois
- Payments to Silvis
- Treasurer to Pay Winter Bills
- Library wishes

Adjournment: It was moved by Julie and seconded by Stacy to adjourn at 7:30 PM. Unanimously approved.

**NEXT Regular Board Meeting for Rock River Library District  
Wednesday, October 17, 2018, 6:30 PM**

Respectfully submitted,  
Julie Black

