

Meeting location: Silvis Public Library
806 1st Avenue, Silvis, IL 61282
Date of Meeting: July 17th, 2017

The meeting began at 6:01 pm.

Present: Beth Tepen, Carley Turkmani, Alex Turkmani, Crystal McCaw, Marigrace Alonso, Debbie Berglund, Diane Madden, Joy Cummings

Staff: Nancy Ashbrook

Absent: Sharon Kelley

Public Comment: None

Minutes – Motion: Diane Madden Second: Alex Turkmani
They were unanimously approved.

\$8,301.47 in bills presented.
Motion: Alex Turkmani Second: Marigrace Alonso
They were unanimously approved.

The treasurer's report/budget were presented.

The Director gave her monthly report. She reported that there has been an increase in e-book circulation. She also reported that small updates and fixes are happening all over the library. The library is looking for a new part-time Children's Coordinator. She presented the RAILS guidelines for small libraries to the board and wants to implement some of the goals into the strategic plan for the library.

The June Friends' & Royal Neighbors' minutes were presented.

In unfinished business, the board watched the Short Takes for Trustees video - "Working with Friends." A motion was made to approve for use with no changes the Collection Acquisition and Development Policy. The motion was made by Diane Madden and seconded by Alex Turkmani. It passed unanimously. The Camera Security and Surveillance Policy was reviewed and a motion was made to approve it for use by Alex Turkmani. The motion was seconded by Debbie Berglund and passed unanimously.

In new business, the board will watch Short Takes for Trustees "Evaluating the Library Director." The Blood Borne Pathogen Policy will be reviewed as well as the DRAFT Social Media and DRAFT Public Relations Policy. The board will also review the DRAFT Levy Letter.

The items on the agenda for the August meeting are
Unfinished Business: Short takes for Trustees Video: "Evaluating the Library Director", Blood Borne Pathogen Policy review, DRAFT Social Media, DRAFT Public Relations Policy, DRAFT Levy Letter, end of year bonuses, and Murder Mystery Night approval.
New Business: Short Takes for Trustees - "Board Self Evaluation," Review Bylaws, Review Job Descriptions.

The meeting adjourned at 6:50 p.m.
Minutes submitted by Carley Turkmani