

Meeting location: Silvis Public Library
105 8th St, Silvis, IL 61282

Date of Meeting: February 13th, 2017

The meeting began at 6:06 pm.

Present: Sharon Kelley, Carley Turkmani, Alex Turkmani, Marigrace Alonso, Tony Trulson, Beth Teppen, Joy Cummings, Amy Alley

Staff: Nancy Ashbrook

Absent: Crystal McCaw

Public Comment: None

Minutes – Motion: Beth Teppen Second: Marigrace Alonso
They were unanimously approved.

\$8,170.75 in bills presented.

Motion: Amy Alley Second: Sharon Kelley
They were unanimously approved.

The treasurer's report and trial balance were presented.

The Director gave her monthly report. She reported that a new Assistant Director had been hired to fill the position. She also reported that the library had been having trouble with disruptive youth and that guidelines for youth and staff have been communicated. The board reviewed the circulation statistics. The director reported that the adult winter reading program had 20 participants and 5 winners. She is looking into guidelines for the local government travel expense and control act. She also said that she attended several rotary meetings, with topics ranging from Mayor Conrad of Silvis to how the rotary would like to look in to Lifestraw and supporting Bethany House.

The January Friend's minutes were presented.

In old business, the board watched the Short Takes for Trustees video - "What It Means to be a Trustee". They discussed closed session records. A review of the strategic plan draft was done and goals were set for the near future. The director reported on the website progress and said they were submitting content for staff review this month.

In new business, the board will watch Short Takes for Trustees "Board Ethics". The Rock River Library District contract will be read and discussed next meeting. The board reviewed the Library use policy and will read and discuss it next month. Tony Trulson motioned to amend the circulation policy to say that the late fee for books on CD will be \$1.00 a day. Sharon Kelley seconded and the motion passed unanimously.

Meeting location: Silvis Public Library
105 8th St, Silvis, IL 61282

Tony Trulson motioned to go into closed session to discuss personnel issues at 7:39 p.m. Alex Turkmani seconded. It passed unanimously. The closed session ended at 8:13 p.m.

The items on the agenda for the March meeting in Old Business are Short Takes for Trustees "Board Ethics", Website Progress, the Rock River Library District contract, reviewing the library use policy, Retire General and Reference Policies, Strategic Plan Benchmarks. In New Business - Short Takes for Trustees Video "Library Advocacy", Policy Review - Personnel Policy, Personnel Performance Evaluations and Wage Review, Nominations of Officers, set next year's schedule for Board meetings.

The meeting adjourned at 8:20 p.m.

Minutes submitted by Carley Turkmani