

Meeting location: Silvis Public Library
105 8th St, Silvis, IL 61282

Date of Meeting: October 10, 2016

The meeting began at 6:10 pm.

Present: Crystal McCaw Sharon Kelley, Carley Turkmani, Alex Turkmani, Marigrace Alonso, Amy Alley, Joy Cummings

Staff: Nancy Ashbrook

Absent: Tony Trulson, Beth Tepen

Public Comment: None

Minutes – Motion: Alex Turkmani Second: Marigrace Alonso
They were unanimously approved.

\$4,524.67 in bills presented.
Motion: Crystal McCaw Second: Marigrace Alonso
They were unanimously approved.

The treasurer's report and trial balance were presented.

The Director gave her monthly report. She reported that she and another employee were completing testing requirements for PrairieCat. She also reported that she finished the financial report for the Rock River Library System.

The September Friend's minutes were presented.

In old business, the Levy letter was approved with no changes. The board reviewed the disaster plan updates that were made to reflect any and all changes that have been recently made due to board member shifts and the library renovations. Alex Turkmani motioned to approve the changes and Amy Alley seconded and it passed unanimously. The director gave an update on the website progress and reported that it is in the midst of the design process. The board reviewed the personnel policy. Alex Turkmani motioned to approve the changes made to accommodate clarifications to the vacation clauses and holidays that the library is closed for with paid leave. Crystal McCaw seconded and the motion passed unanimously.

In new business, a planning committee will be formed to meet within the month to discuss library calendar/deadlines. The FLSA compliance salary threshold was discussed and will be evaluated at next month's Board meeting in light of the deadline of December 1, 2016.

The board went into closed session from 6:55-7:55.

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The items on November meeting are adjustments to the job descriptions, the performance evaluation forms, and results from the Planning Committee.

The meeting adjourned at 8:00 pm.

Minutes submitted by Carley Turkmani