

# ROCK RIVER LIBRARY DISTRICT

806 1<sup>st</sup> Avenue  
Silvis, IL 61282

## BOARD MEETING on October 19, 2016 at the Silvis Public Library

The Board of the Rock River Library District met on October 19, 2016, at the Silvis Public Library.

Present: Nancy Ashbrook, Director                      Pat Held                      Pauline Tomlinson  
                  Joanne Riedl    Kathleen Farrell                      Stacy Bawden  
                  Lucille Mumma

Absent: Carole Karenke

Guests: Tom Conrad                      Mayor, City of Silvis  
                  Joy Cummings                      President, Silvis Library Board  
                  Tony Trulson                      Board Member, Silvis Library Board  
                  Rochelle Tran                      Potential RRLD Board Member

President, Joanne, called the meeting to order at 6:30 p.m. There was no one present for public comment. The September 21, 2016 minutes were read and approved, as amended, with motion made by Lucille and seconded by Stacy. Motion carried. Kathleen presented the Treasurer's Report which was approved with motion by Pat and seconded by Stacy. Motion carried.

Nancy advised eBook results went down this last month. She gave us the new address for Silvis Public Library which is 806 1<sup>st</sup> Avenue, Silvis IL 61282. Also that the AFR has been completed and submitted and the Unclaimed Property Report is completed. Tuesday, October 24, has been set for the RRLD records retention and disposal. Dave Wooten will review the records for disposal. Regarding the Candidate Election Packets, Stacy advised hers is completed. She will have it notarized and returned to Nancy. The Preferred draft of Tentative Budget and Appropriations document was presented. Ordinance 16-05, Treasurer's Financial Statement has been published and will be submitted to Rock Island County.

Due to the fact that this board only meets five times a year, it was decided that Closed Session minutes would be reviewed in April for the previous year to comply with that statute.

Because the Board approved Levy Ordinance 16-04 in violation of Illinois Statute 35 ILCS 200/18-60 at our September meeting, it was necessary to approve a motion to reconsider the motion made at our September meeting to approve Ordinance 16-04. A motion was made by Stacy and seconded by Pat, to reconsider the motion made at our September 21, 2016 meeting. Motion carried with 6 ayes and 0 nays. A motion to adopt the Final Tax Levy Ordinance 16-04 was made by Lucille and seconded by Stacy. Motion carried with 6 ayes and 0 nays. Full explanation attached to the Secretary's Minutes.

Stacy made a motion to approve the Treasurer paying bills over the winter. Pat seconded and the motion carried

Per Capita/Trustee Requirements, including the "Standards Chapter Review" and "Trustees" sections, were completed by the Board. Joanne suggested that perhaps starting the Per Capita Grant in April would be an advantage. Nancy said that we may be able to complete some of our requirements early in our year, but others may have to wait until Silvis completes their requirements.

Joanne presented an updated Trustee Calendar/Schedule/Checklist after numerous requests to Nancy to update the document. Nancy explained her position on the schedule/checklist which she created. Consensus was that perhaps for her use and for a new person coming on the Board, Nancy's schedule would work well. However, the Board may prefer the more concise Calendar/Schedule/Checklist prepared by Joanne. This was tabled until the April meeting.

Silvis is also working on a strategic plan.

The promotional mailer for Rock River Library District was tabled for April or May.

The Board expressed their gratitude to Retiring President, Joanne, and Treasurer, Kathleen. We will miss them a great deal! At this time the Board appointed Pat Held to replace Joanne as President, and Stacy Bawden to replace Kathleen as Treasurer.

Nancy presented a list of possible Long-Range Goals. Joanne asked the Board to check our files for our original long-range goals or to ask Nancy for a copy of them, for further discussion at the next meeting.

Funding for the Summer Reading Program has been tabled to April or May. Payments to Silvis tabled to April meeting. The Board agreed that paper records will be retained according to State statutes. The Director also may keep digital files if she wishes.

Board members were reminded of Economic Statements of Interest coming in January.

There were no Library Wishes at this time.

Items to be placed on next month's agenda:

- a. Welcome new trustees/swearing in
- b. Discuss long-range plans
- c. Funding for Summer Reading Program
- d. Payments to Silvis.
- e. Promotional mailer for RRLD
- f. Economic Interest Statements
- g. Dual Calendar/Checklists
- h. ILLINET status
- i. Per Capita Grant status
- j. Review Tentative Budget and Appropriations, Ordinance 17-02.

The Board went into Closed Session at 7:20 pm and adjourned Closed Session at 7:46 pm. There being no further business to bring before the Board, Pauline made a motion to adjourn which was seconded by Lucille. Motion carried and the meeting adjourned at 7:47 pm.

The next Board meeting is Wednesday, April 19, 2017 at 6:30 pm at Silvis Public Library.

Respectfully submitted,

Pauline Tomlinson, Secretary

Attachment: Explanation of Illinois Statute 35 ILCS 200/18-60