

Meeting location: Silvis Public Library
105 8th St, Silvis, IL 61282

Date of Meeting: August 08, 2016

The meeting began at 6:00 pm.

Present: Joy Cummings, Marigrace Alonso, Crystal McCaw, Beth Tepen

Staff: Nancy Ashbrook

Absent: Tony Trulson, Alex Turkmani, Carley Turkmani, Amy Alley

Public Comment: None

Minutes – Motion: Beth Tepen Second: Marigrace Alonso
They were unanimously approved.

\$92,018.36 in bills presented.

Motion: Beth Tepen Second: Crystal McCaw
They were unanimously approved.

The Treasurer's report and trial balance were presented.

The Director gave her monthly report. The Director gave a report on the Rock River Library District. They are working on creating a list of expectations and a yearly check list of reports that will need to be completed. A review of the summer reading program was given. Numbers were consistent with last year with the exception of the children's program. Those numbers were affected by the closure of the Library for renovations. The Library staff is still working out the kinks in the conversion to Prairie Cat. New workflows and procedures are being developed.

The Friend's monthly report was presented.

In old business, the Director gave the Board an update on the library renovation. The Board reviewed the latest bill sheet for the library renovation. The Board voted to increase the renovation budget to \$230,000.

Motion: Marigrace Alonso Second: Crystal McCaw
It was unanimously approved.

Strategic planning was discussed and the Director will gather exercises for the Board to work through to complete this process.

The Director gave an update on the Library website. She has been getting bids for the project and presented one from Sedona Technologies to the Board. The Board allocated \$4500 for the creation of a new library website.

Motion: Crystal McCaw Second: Marigrace Alonso
It was unanimously approved.

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The Performance Evaluation Committee came up with a rough draft for the new evaluations. The Director will revise the evaluations and send them out for Board review on August 24th.

In new business, the Personnel Policy was reviewed.

Bertha Tapia's, the city accountant, last day was August 2nd. The Library contributed \$50 for a gift for her retirement.

The item on the library's wish list is a new typewriter.

The items on September's meeting are policy review, library renovation, website update, personnel evaluations and the levy letter.

The Board voted to go into closed session to discuss personnel issues.

Motion: Joy Cummings Second: Marigrace Alonso

It was unanimously approved.

The Board went into closed session at 7:00 pm and came out at 7:15 pm.

The meeting adjourned at 7:15 pm.

Minutes submitted by Joy Cummings