



Silvis Public Library  
105 – 8<sup>th</sup> Street  
Silvis, IL 61282  
309-755-3393

Silvis Public Library Board of Trustees  
Regular Board Meeting  
Monday, September 12, 2016, 6:00 pm  
Silvis Public Library Program Room

The next meeting will be Monday, October September 12, 2016, at 6:00 pm.

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes from previous meeting
5. Report of Bills to be paid
6. Treasurer's Report/Trial Balance
7. Director's Monthly Report
  - a. SPL Record Retention
  - b. RRLD Record Retention
  - c. Management Association Membership
  - d. New Library Address
  - e. Investigating Adult Literacy Program
  - f. Rotary
  - g. New Silvis Trustee Contact List
8. Friend's Monthly Report
9. Old Business
  - a. Library Renovation
  - b. Website Progress
  - c. Personnel Policy
  - d. Performance Evaluation Update
  - e. Strategic Planning – tabled to November/December
10. New Business
  - a. Levy Letter
  - b. Policy Review – Disaster Plan
  - c. Motions – Library Closings
    1. Day before Thanksgiving, at 5 pm, no pay
    2. Day before Christmas, Saturday, December 24, 2016, no pay
    3. Day after Christmas, Monday, December 26, 2016, pay staff
    4. Day before New Year's Day, Saturday, December 31, 2016, no pay
    5. Day after New Year's Day, Monday, January 2, 2016, pay staff
  - d. Job Descriptions
  - e. Library Wish List
11. Items to be placed on next month's agenda
12. Closed Session
13. Adjournment